

**THE FERRY COUNTY RAIL TRAIL PARTNERS**  
**BOARD OF DIRECTORS' MEETING MINUTES**

**August 19, 2010**

A meeting of the Board of Directors for THE FERRY COUNTY RAIL TRAIL PARTNERS was called to order at 6:33 pm, August 19, 2010 at The Old Fire Hall, Republic WA, the place designated for such meeting. The meeting was called upon at least two days' notice of the date, time, and place of the meeting. The following were present: Directors Bob Whittaker, Melissa Rose, Sarah Spark, DiAnne Hewitt, Judie Cribby, and Keith Bell, with Grant Committee member Joann Marshall and one guest.

**WELCOME, CHANGES TO AGENDA:** Agenda was circulated, and additions made.

**SECRETARY'S REPORT:** The Minutes of the June 14, 2010 meeting were not presented as additional edits were expected to be made; Spark will finalize. Melissa presented Minutes of the July 15 meeting, which were approved as presented. Although an additional meeting had been scheduled for July 22, there was no quorum at the time, and that became, instead, a working meeting for the Grant Committee.

It was noted that our regularly scheduled meeting dates & times are not listed in The View; Spark will follow up.

**TREASURER'S REPORT:** DiAnne reported that there is \$147.44 in checking and \$1,002.76 in savings. The application provided by the bank for a corporate VISA card was reviewed and determined to be inappropriate and Melissa will meet with the bank to complete that process.

Spark circulated a document to be provided to Coulee Dam Credit Union clarifying our intention with regard to required signatures, etc. for endorsement by all Directors. She will deliver it to the bank.

Melissa reported on the coffee fund raising idea; and its merits were discussed. She will be providing more data by email in the next few days, to which we will promptly respond, with the goal of having a product to offer at the Fair and Mtn. Bike Festival. Also discussed were mugs and different tee shirts.

**COMMITTEE REPORTS:**

**Community Outreach/Judie:** FC County Fair: Judie will confirm our booth; Bob will gather booth items for display before leaving town; Judie, Keith, Spark, and Joann will set up on Wednesday morning; Joann and Judie will work the booth Friday, Keith Saturday, and Keith and Melissa on Sunday. Bob reported that the RCC said they would help, but would not commit to specific times; he will follow up with them for assistance with Fri. and Sat. Tom Murty volunteered to help as well, but it was later decided to use

more knowledgeable folks with the booth and use his help with other projects. Judie will also set up a Suggestion Box for folks to use.

Trail Surface Adv. Committee: Keith Wakefield has been researching a winter grooming option; Spark will contact him for an update.

Trail Development Committee: Keith reported that, with summer activities, nothing further has been done on the trail survey project. Spark will forward to him the list of volunteers for this project gathered at the Annual Meeting last March. Keith briefly discussed how the data gathered in the field will be entered into ARC-GIS, which Grant Tolton will provide. The RCC's "Mapping Committee" consists of Keith, Grant Tolton, George Marco, and Michael Sternberg.

Research and Development: Keith provided 3 samples of forms to track volunteer/in-kind hours and discussion was held as to that process; specifically, identified was the need for a form for each volunteer as well as each event, including monthly Board meetings. He will prepare forms specific to our tasks, including one to be filled in by Directors at each meeting.

Keith also reported that he has been working on purchasing required software for the new computer.

Grant Writing Committee: Spark reported on finalizing the NPS grant, thanking all involved, and gave an update on the DOT-TE grant, whose application deadline is October 29. Judie will again lead gathering support letters, Spark will coordinate the grant's construction, Joann will assist with writing and editing, Keith will provide the mapping component, and all will be available as additional tasks are defined. It was stated that we will not wait until the last minute to file.

Judie reported that AmeriCorps is hiring a "Health and Wellness" professional, who, among other tasks, may be available to us for help with grant writing.

### **OLD BUSINESS:**

Update on RCC: Bob reported that the RCC presented to the Commissioners an amended interim ordinance, which broadens the user base to include bicycles, equestrians, and others. The 3-week public comment period ends Monday, August 23, and a decision should be made at that time. Several of us will be at the meeting to support its passage.

The RCC has also submitted a letter of recommendation to the Commissioners outlining 3 temporary parking lots to be established: one at the trail's intersection with West Curlew Lake Road, one north of the trestle at Kiwanis Road, and one at the siding in Curlew. The Golden Tiger Pathway Committee was copied on that letter in that the first one is in their area of management.

Bob offered, on behalf of the FCRTTP, to pay for 3 posts/signs, and to organize volunteers to install them, at each of the temporary parking lots.

Bob suggested we sponsor an "Adopt-A-Parking Lot" program wherein community groups or individuals take responsibility for the clean-up of those lots, with a "pack it in, pack it out" policy.

The RCC has also developed a brochure which is going to print and will be available by Fair time.

Update on the Golden Tiger Pathway (GTP): Some months ago, the RCC had requested that the two trail management committee regularly exchange monthly meeting minutes, to which they were told by the GTP that they were required to present their minutes to the Commissioners. A request to the Commissioners for copies of those minutes was made and, after much prompting, copies were finally received for two meetings in March and one in June. Bob will follow up to ensure we have all of their minutes.

There has been media coverage on the GTP's funding issues, and Bob reported that the County has apparently been given the choice to either return \$538,000 or make the GTP non-motorized. No decision has been made.

**NEW BUSINESS:** Bob attended the Commissioners' 6-year transportation planning session, wherein he learned that our trail project's priority number was in the high 30s. After separating out the tunnel and trestle due to the increased liability issues associated with them, thereby making them their own line items, the priority number was lowered to the low 20s.

The Chamber of Commerce has invited us to join, dues are \$30.00 annually; we decided to do so. Further, it was decided to also join the History Club, for \$3.00.

**GOOD OF THE ORDER:** An announcement and invitation was made to the memorial gathering for Elaine Donley.

**NEXT MEETING:** The next meeting will be at 6:30 on September 16, 2010 at The Old Fire Hall in Republic.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

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Sarah K.W. Spark, Secretary

**TO DO:**

- Bob to complete edits of June Minutes
- Spark to follow up w/ listing meetings in The View
- Melissa to complete VISA application
- Melissa to circulate coffee fund raiser data; order project, if decided
- Judie: County Fair: everyone has their tasks!
- Spark to follow up w/ Wakefield re winter grooming project
- Keith to continue trail survey project
- Keith to finalize volunteer tracking forms
- Keith to purchase computer software
- Keith to coordinate mapping project for grant
- Spark, Joann & Bob to continue work on grant
- Judie to develop system for gathering grant support letters
- Bob to follow up re GT minutes
- **KEITH'S THE BIG WINNER THIS TIME WITH 4 ITEMS!!!**